**How to Upload Barefoot Client cancellation policy and rental agreement to feed for HomeAway**

* 1. On the Homeaway Interface Page, click on Booking Config. Here you will add your Rental Agreement and Cancellation Policy.
	2. Select the Reservation type that has been set up for HomeAway/VRBO in your system
	3. Cut and paste your Rental (Booking) Agreement from a Word document
	4. Cut and paste your Cancellation Policy from a Word document.

